

SUNBELT CONVENTION SERVICES INC.
409 Collins Street, Little Rock, Arkansas 72202
 Phone: (501) 244-9955 Fax: (501) 244-9995 e-mail: sunbelt4U@gmail.com

EXHIBITOR ORDER FORM

Please include appropriate order form (s) and payment form with your order. Sales Tax must be included with full payment for order to be processed

FREIGHT HANDLING

SHIP ALL FREIGHT TO:

SUNBELT CONVENTION SERVICES, 409 COLLINS STREET, LITTLE ROCK, ARKANSAS 72202
 COMPANY NAME _____ BOOTH # _____
 NAME OF SHOW _____

RATES AND SERVICES

Please Estimate and Circle inbound weight per shipment:

Up to 200 lbs.....	\$50.00
201-300 lbs.....	\$75.00
301-400 lbs.....	\$100.00
401-500 lbs.....	\$125.00
501-750 lbs.....	\$150.00
751-1000 lbs.....	\$200.00
1001-1250 lbs.....	\$250.00
1251-1500 lbs.....	\$300.00
1501-2000 lbs.....	\$400.00
2000 lbs.' and over.....	\$20.00 per 100 lbs

Sunbelt will receive, store, deliver to booth on installation day, remove, store and return empty containers, remove shipment from booth, and deliver to loading area of Exhibit Hall, where shipment will be loaded on common carrier's trucks. All shipments must arrive at least seven days prior to show date. Late shipments may be subject to 25% additional handling charge. In addition to the above quoted rates, additional charges will be made for special trips or handling of shipments arriving after initial installation date, or shipments arriving at show site after scheduled set-up times. When move-in or move-out times are scheduled during overtime hours due to circumstances beyond the control of Sunbelt, an additional 25% of the total will be applied.

INSURANCE: *Sunbelt will not be responsible for the count or content of material after it has been placed in the exhibit area, before or during installation time, or at the conclusion of the event, or prior to taking physical count and possession in preparation of moving such materials. You agree to hold Sunbelt from responsibility for concealed and/or apparent damage to uncrated or unskidded materials.*

